

PORTFOLIO DESCRIPTION - BWA UMPIRE CO-ORDINATOR

Works in conjunction with :

Other Portfolios - President ; Secretary ; VP's

External to Committee - BWA Umpires Assoc. ; Team Managers ; Members

Responsibilities and Duties :

- ◆ Liaise with BWA Umpires Assoc. for umpire appointments at Junior / Senior home games
- ◆ Liaise with VP Seniors in producing a player roster to field umpire other grades
- ◆ Liaise with VP Junior Team Managers for volunteer parents to umpire
- ◆ Report back to BWA Umpires Assoc. any umpire non-appearance
- ◆ Keep up to date with preseason umpire clinics
- ◆ Attend BWA Umpire Assoc. Preseason Clinics
- ◆ Do a report on an umpiring performance (at random) and send into BWA Umpires Assoc. as a form of positive feedback

Knowledge and Skills Required :

The person performing the portfolio is someone who:

- ◆ Has good effective communication
- ◆ Has good computer skills (Word & excel)
- ◆ Is well organised
- ◆ Has a good understanding of the rules