



Kingsway Sports Complex
Skeit Road Madeley
PO Box 1338 Wangara 6947
ABN 18 475 614 383

JOB DESCRIPTION FORM - JUNIOR DEVELOPMENT OFFICER

Works in conjunction with :

Other Portfolios - VP's ; Head Coach ; President ; Secretary

External to Committee - BWA Dev. Officer ; Club Import players

Responsibilities and Duties :

The Junior Development Officer should:

- ◆ Liaise with Head Coach in designing a Junior Development Plan for the Season for approval of the committee
- ◆ Implement and Oversee the Club's Junior Development Program
- ◆ Liaise with the BWA Junior Development Manager regarding skill sessions and information
- ◆ Assist on Registration Days and at Junior Spring Training sessions
- ◆ Assist the VP Juniors in actively sourcing Coaches for Junior Teams
- ◆ Involve and oversee Club Import players in all aspects of the program
- ◆ Liaise with LL Co-ordinator in staging development training sessions
- ◆ Liaise with VP Juniors in holding specialised development sessions
- ◆ Develop a roster of Team Development sessions
- ◆ Be present for Junior Trophy Day

Knowledge and Skills Required :

Ideally the Junior development officer is someone who:

- ◆ Can communicate effectively
- ◆ Has good baseball teaching skills
- ◆ Accredited coach
- ◆ Is well informed of all organisation activities
- ◆ Is aware of the future directions and plans of members
- ◆ Has good computer skills